



PARKING OPERATORS AND CONSULTANTS

Metro Parking

GIRO APPLICATION FORM

PART 1: FOR APPLICANT'S COMPLETION

(Please fill in all the fields. Incomplete forms may not be processed)

Date: _____ Name of Billing Organisation
 _____ Metro Parking (S) Pte Ltd

To: Name of Bank _____ Vehicle No. _____

Personal / Company's Name:

- (a) I/We hereby instruct the Bank to process the Metro Parking (S) Pte Ltd instructions to debit my/our account.
- (b) The Bank is entitled to reject Metro Parking (S) Pte Ltd debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until
 - i. the Bank's written notice is sent to my/our address last know to Bank;
 - ii. upon the Bank's receipt to my/our written revocation; or
 - iii. upon the Bank's receipt of the notice of expiry from Metro Parking (S) Pte Ltd
- (d) Amendments made on the form must be countersigned by applicant

Name(s) of Bank Account Holder(s): _____ My/Our Contact (Tel/Mobile) Number(s): _____

My/Our Account Number: _____ My/Our Company Stamp/Signature(s) / Thumbprint(s)* _____
 (As in Bank's records)

PART 2: FOR METRO PARKING COMPLETION

METRO PARKING SWIFT BIC	METRO PARKING ACCOUNT NO	CUSTOMER ACCOUNT NO							
MBBESGS2XXX	04 010419149								
SWIFT BIC	ACCOUNT OF TO BE DEBITED								

PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: Metro Parking (S) Pte Ltd
 1 Lorong 2 Toa Payoh #02-01 Singapore 319637

This application is hereby **REJECTED** (please tick ✓) for the following reason(s):

- Signature/thumbprint differs from bank's records#
- Wrong Account Number
- Signature/thumbprint incomplete/unclear#
- Amendments not countersigned by customer
- Account operated by signature/thumbprint#
- Others: _____

 Name of Approving Officer Authorized Signature Date

*For thumbprints, please go to the branch with identification.
 #Please delete where applicable

GIRO is a convenient, cashless mode of payment. The IBG Application form will instruct your bank to make automatic deductions from your savings or current account to renew your season parking.

1. Complete this GIRO application form, with your customer/account/bill number.
Send it back to us at:
Metro Parking (S) Pte Ltd
Blk 1004 Toa Payoh North
#03-11/12/14/15,
Singapore 318995
2. A deduction will only be made from your bank account on the 27th of each month. The amount deducted will be reflected in your bank statement and monthly bills.
3. The processing period for your application is about 3 weeks. However, it may take more than 3 weeks if there is any follow-up action required concerning your application or approval by the bank comes after the deduction cycle. Meanwhile, please continue to renew your season parking through the AXS machines, Internet Banking (only for OCBC or Standard Chartered Bank customers), or cheque.
4. Metro Parking will inform you of the commencement date for the deduction once your bank has approved the application (should you receive the bank's approval letter, it does not constitute the commencement of renewal through GIRO).
5. Metro Parking will inform your bank to deduct the exact amount payable to Metro Parking from your bank account on the 18th of the expiry month of your existing season parking.
6. You may terminate or temporarily stop your GIRO payment by informing Metro Parking by the 12th of the expiry month of your season parking. If your notification is after the stipulated date, deduction would have been effected from your bank account.
7. If you require further information, please contact us at 6334 7773 from 8.00am to 5.00pm on weekdays.